

78-3434

91 OCT 1978

MEMORANDUM FOR: Executive Officer, Directorate of Science
and Technology

FROM : F. W. M. Janney
Director of Personnel

SUBJECT : Expansion of the Student Trainee Program

1. We share your concern and appreciate your efforts in finding new sources and techniques for locating and identifying minority applicants.

2. We have long recognized the importance of the Student Trainee Program and the Graduate Studies Program as a vehicle for identifying qualified minority applicants. In an effort to improve the number of minorities in our Student Trainee Program, we have visited schools in Arizona, Louisiana, New Mexico and Texas to recruit Hispanic and Black Student Trainees.

3. During the recent recruiters conference in Washington, the Associate Coordinator discussed with [] our west coast recruiter, the feasibility of directing our Student Trainee recruiting efforts to the schools you have listed in your memo. Since that time, the Associate Coordinator has been in contact with [] and arrangements are being made to visit those schools in the Spring of next year. At the same time, we will again visit schools in the Texas, Arizona, Louisiana and New Mexico area. Your offer of assistance is appreciated; the Coordinator for Student Trainee Programs will contact you during the planning phases of this recruiting effort.

4. We are pleased that you have found the Student Trainee Program valuable in meeting your staffing requirements and agree that it is an excellent program for identifying, training and placing qualified people.

[]
F. W. M. Janney []

STAT

S

S